

DEAD LAKE ASSOCIATION, INC.
BOARD OF DIRECTORS
11/15/12
WOODLAND RESORT
7 P.M.

Meeting was called to order at 7:05 p.m. Members present: Kay Helm, Doug Martin, Jim Hatlevig, Bonnie Swanson, Deb Cullen, Ernie West, John Kimple.
Absent but participating via Skype were Phyllis Freeman and Tim Sullivan

Minutes of the Board meeting on 9/27/12 were read and accepted. **Freeman/Swanson. Passed.**

The Treasurer's report was read and discussed with Treasurer Deb Cullen. The balance in the General Accounts is \$74,436. Note that, in the General Accounts balance that it includes the unusual amount of \$21,000 of a \$30,000 Grant disbursement from the East Otter Tail Soil & Water Conservation District. However, this grant money can only be used for projects that prevent surface water runoff into Dead Lake and must be returned if not distributed before October 2014. The combined balance in the Board Directed and Donor Directed Endowment Accounts is \$46,272.63. Report was accepted. **Helm/Swanson. Passed.**

Regarding centralized storage, the Board will, at a later date, review DLA materials, etc. which are currently at Lone Pine Storage and make decisions on disposition of the items.

Standing Committee Reports:

Finance & Budget Committee

Advertisement for a part time grant writer will again be placed in the December newsletter as well as descriptions of DLA clothing and other merchandise. Currently, we have brought the merchandise inventory Cost down from \$2,174 in August to around \$1,000.

A motion was made to do a 2013 survey, combined with information for the Directory update, sent to all property owners, to be ready for a spring mailing. This will include a self-addressed, stamped envelope. The President may appoint a committee for this and all actions will be pending Board approval. **Freeman/West. Passed.**

Lake Environment Committee

Doug announced that McDonald Lake has appealed an OTC order and will go to District Court in a year(re: Ditch 25 issue). Also that zebra mussels have been found in Paul, Kerbs and Rush lake.

A motion was made to accept the LEC DLA grant as presented, and that a Committee be appointed to make decisions regarding 2013 recipients. Volunteer committee members at this date include John Kimple, Doug Martin, Jim Hatlevig, Spencer Schram and Roger Cullen. **Passed. Freeman/West.**

A discussion was held on whether DLA needs to hire RMB labs or someone else to look for zebra mussels in our lake in the spring of 2013 but no decision was made.

Membership & Volunteers Committee

We have increased annual membership by 24% between May and November of 2012. Board members are currently contacting “delinquent” property owners, asking them to join or renew. Current Membership stands at 192.

Education Committee

A possible program for the 2013 Annual Meeting would include a presentation by Chris Vinton, local game warden, however, no decision was made.

Auditing Committee

John Halvorson, Dead Lake resident, has completed an Internal Financial Review of the Dead Lake Association’s financial records and also created a Annual Audit Procedures Checklist to be used for future Internal Audits. John indicated that the Dead Lake Association’s financial records, as of December 31, 2011, appeared to be accurate and well organized. As part of his financial review, he suggested that, in its current form, the sale of logo merchandise should be discontinued due to the financial losses incurred and the lack of internal financial and merchandise controls for managing such a program.

Liaison Committee

Merv Freeman, who has been serving as our liaison with COLA, has recommended that, when the spring schedule begins, a Board member accompany him to these meetings in 2013.

Special Committees

The next Association Newsletter will be printed sometime in February. Due date for articles will be around February 1st.

Next meeting date, place: February 21, 2013, Woodland Resort.

Meeting adjourned at 9:02 p.m. **Hatlevig/Sullivan**

Respectfully submitted,

Kay Helm
Secretary